

If you are the successful bidder on a vehicle, you must complete the block ticket presented by the auction employee to include your Social Security No. or if you are a business then Tax ID No. (TIN).

The block ticket must be filled out and signed for every item you successfully bid on. The information you record on the block ticket will be used to prepare the award documents. Make certain the item number shown on the block ticket corresponds to the vehicle you bid on.

A personal or company check will only be accepted when accompanied by a bank letter guaranteeing payment. This letter must state that the bank will guarantee the check for a specific amount for a period of 30 days after the sale date, and that it covers the purchase of U. S. Government property only.

(BANK LETTERHEAD)

(Date of issuance of guarantee letter)

Name of Auction Facility
Address
City, State and Zip

This letter will introduce (NAME OF BIDDER). The person listed on this letter presently has an account with our bank, and our bank will guarantee any checks written by (NAME OF BIDDER) against this bank which are made payable to you. This guarantee is for any amount up to (\$_____) and is good for a period of 30 days after the date of the sale, which is to be conducted for the General Services Administration on (DATE OF SALE).

This guarantee will apply to the purchase of U. S. Government property, only.

(Signature and title bank official affirming guarantee)